

DECLARATION OF INCOME AND ASSETS
Financial Year Ending on 30th June _____

1. Name _____ NIC No. _____
N.T.No. _____

2. Basic Pay Scale _____ Occupation Group/Service/Department _____
Present Position Held _____

3. Present Residential Address _____
Phone (R) _____ Mobile _____

4. Income (During the financial year)
Salary Rs. _____ Rental income Rs. _____ Agri income Rs. _____
Other sources (dividend, profit, prize money, gift, loan etc.) Rs. _____ Total Rs. _____

5. Expenses (Approx.) Utilities (Electricity, Gas, Telephone etc.) Rs. _____ Total Household expenses Rs. _____

6. Private Foreign Travelling (Self, Spouse & Children) During F.Y. _____
Country/Countries visited _____ Period of stay from _____ to _____ Approx. expenses Rs. _____

7. Children's Education (Inland & abroad) Name(s) of children _____ Educational institutions attended during F.Y. _____

8. Club Membership Name of Club(s) _____ Membership No. _____

ASSETS & LIABILITIES

9. Immoveable Assets (Agri & Non-Agri lands, House properties, Commercial & Industrial properties, Open plots of all types)

	Identification & nature of Asset(s)	Mode of acquisition/year	Cost of acquisition
a)			
b)			
c)			
d)			
e)			
f)			
g)			
h)			
i)			
j)			
k)			
l)			
m)			

10. Moveable Assets (Cash in hand, Motor vehicles, Jewellery, Household items, Equipment, Business capital etc.)

	Identification & nature of Asset(s)	Mode of acquisition/year	Cost of acquisition
a)			
b)			
c)			
d)			
e)			
f)			
g)			
h)			
i)			
j)			
k)			
l)			
m)			

11. Assets held as Attorney

	Identification & nature of Asset(s)	Nature of Power of Attorney (Revocable/Irrevocable)	Name & Address of the Legal Owner
a)			
b)			

Assets disposed off during the year

	Identification & nature of Asset(s)	Date of disposal	Amount received as sale proceed (Rs.)
a)			
b)			
c)			
d)			

Investments (Bonds, Shares, Certificates, deposits/Advances, Loans granted etc.)

	Details of Bonds held		Investments	
	Bond No. (s)	Denomination Rs.		Rs.
a)				Rs.
b)				Rs.
c)				Rs.
d)				Rs.

Bank Accounts (Current, Saving, Deposit A/c & F.C. A/cs)

	A/c No. & Bank Branch	Year of opening	Main source of deposits	Balance on 30.6 (Rs.)
a)				
b)				
c)				
d)				

Total Assets (9-14) Rs. _____

Liabilities (Departmental/Bank loans, Over drafts, Mortgages secured, private loans etc.)

	Outstanding liabilities (A)		Liabilities paid off during the year (B)	
a)		Rs.		Rs.
b)		Rs.		Rs.
c)		Rs.		Rs.
d)		Rs.		Rs.

(15-16(a)) Net worth As on 30.6. _____ Rs. _____

Net worth declared previously As on 30.6. _____ Rs. _____

Signature _____
Name _____
Designation _____
Name of the Organization/Dept. _____
Place _____
Date _____

INSTRUCTIONS

- If the space provided in the form is found inadequate or some explanation is required, a sep page may be attached/annexed.
- All assets should be valued at cost and in the cases of assets acquired through gift name, address the donor and donees relationship with him is to be declared.
- Income declared at Serial 4 must include income earned by the spouse & children as well.
- Information requested must be complete. No column should be left blank. Columns which are applicable should be crossed.
- All assets owned by the officer & his family members (Family as defined in Rule 3(1)(c) of Cor Rules 1964) should be declared. Assets acquired by major children dependents & others where fi have been provided by the officer are also to be declared.
- Assets owned partly or acquired on "Hire purchase Agreement" or installment should also declared.
- If any exact figure cannot be inserted an estimated/approx figure may be given.
- Sale proceeds of assets disposed off during the relevant financial year must be declared under head "other sources" (Serial 4).
- If there is no change in Assets over the previous year (for which the declaration had been fil relevant columns (Serial 9, 10, & 11) may be marked "As Before".
- At Serial 11 assets held by others as attorney on behalf of declarant, his spouse or depend children are also to be declared.
- Expenses against utilities (Serial 5) should include bills paid against all meters (Gas & Electri installed on the residence) and telephone connections (including Mobile) in use of the officer, spouse dependent children.
- Notwithstanding the applicability of any other law for the time being in- force, this declaration being filed under Conduct Rule 1964 and any breach thereof (including concealment of assets or giv wrong information) is punishable under RSO 2000.